

Friends of the Yolo Branch Library of Yolo

Approved Minutes

September 1, 2015

Meeting called to order by Meg Sheldon at 6:15 p.m. Roll taken.

Attending: Meg Sheldon, Norma Plocher, Yolanda Sue Gruwell, Bonnie Weiss, Joe Cruz

Lynnel Pollock and Bill Hatcher - members to be approved

Staff Present: Patty Wong - Yolo County Library , Rachel Hudson - Branch Manager Yolo County Library,  
Sharon Hallberg - Library Advisory Board Liason

Doug Davis - WMB Architect

Minutes from August 2015 meeting - Yolanda Sue Gruwell motioned to approve the August Minutes,  
Bonnie Weiss seconded. Motion passed.

Treasurer Report

Balance Aug. 4, 2015	\$7355.34
Income	\$ 585.00
Expenses	-0-
Balance Aug. 25, 2015	\$7940.34

Membership Renewal Update - deferred to October meeting

Correspondence and Announcements

None

Action Items - none

Old Business

Business Planning -

Stakeholder List & Community Advisory Group

Doug Davis presented Stakeholders list - this list is the consolidated list. Discussion followed.  
Suggestion to keep potential donors/contributors of Friends separate from Stakeholders but keep them  
informed of activities. How best to maintain Stakeholders list - updates sent to Meg Sheldon.

Community Survey - Doug presented draft survey. Discussion followed regarding content, paper color,  
bilingual, one page. Jenny Tan will handle this project.

Community Advisory Group - Doug Davis presented a handout that clarifies what the purpose and role of  
the Community Advisory Group vs the Friends role. Community Advisory Group broadens community  
participation between the planning group and back out to the community interests represented. Solely  
focused on planning and project development. Critical at programming stage and at the time the facility/  
design comes together. Provides input on project to include library consultant, other consultants and  
architects. To include space planning, etc. as relates to costs. Group - keep small 10-15 members.  
Doug presented an example of where to source potential members for this group.

How to create this group - Annual Meeting and Stakeholder List. This group needs to be in place early October 2015.

Updates - Doug Davis would like all members of the Friends to complete survey. The survey will be distributed at Annual Meeting and placed in key community locations. Yolanda Sue will handle getting out to Dunnigan

b. Annual Meeting Final Planning

Confirming Logistics - Meg presented and reviewed. Cache Creek High School will deliver announcements around the town of Yolo.

Community Center Update - Patty Wong reported on meeting with County Counsel. He prefers soil samples be completed for the fuel tank at the Community Center. CAO office contacted. Decision cannot be made until the Hazard Material Report is completed. Cost about \$2,000. Meg will follow up.

c. Logo Development - Meg reported. A logo would be helpful with the identification of the Friends with regard to fundraising, etc. Jillian and Jenny will work on the development of some ideas. The Board agreed.

d. Bulletin Board - Meg reported. Build a place for information and notifications - defer to October meeting. Joe Cruz reported Sonny Medina is interested in becoming involved. Joe will follow up.

e. Grants Committee Report - no report

f. Teen Report - Presented by Rachel - reference hand outs for all of these

g. Librarian's Report - Dilly Dally the Clown visited, Julie did art class. Fifty one items donated for the Honor Shelf.

h. Summer reading

i. Lucky Day

Next Meeting - October 6, 2015

Meeting adjourned - 7:45 p.m.

Respectfully submitted,

Norma Plocher, Secretary