

**FRIENDS OF THE YOLO BRANCH LIBRARY OF YOLO  
MINUTES – August 4, 2020**

**1. CALL TO ORDER/ROLL CALL**—This meeting was held by teleconference call.

Board members present: Esther Vasquez, Kathy Boehm, Kathie Hernandez, Lynnel Pollock, Meg Sheldon, Sue Alves

Board members excused: Jan Murillo, Rosie Ledesma, Roy Wilson

Board members absent: none

Others present: Sharon Hallberg, Mark Fink, Dana Christy, Doug Davis

**2. APPROVAL OF MINUTES:**

Minutes of the July 7, 2020, regular meeting were approved on a motion by Sue Alves, seconded by Kathy Boehm, and carried.

**3. CORRESPONDENCE & ANNOUNCEMENTS:** Meg reported that Emily Duncan has volunteered to help with the website and social media.

**4. TREASURER'S REPORT:**

- a. Financial report for July was presented by Kathy Boehm. Motion by Esther Vasquez, seconded by Lynnel Pollock, and carried to receive the report.
- b. Treasurer Boehm noted that the Building Fund CD #2 which came due this past month has been converted to a Money Market account, is insured, and renews monthly.
- c. The membership in the Yolo County Archives is renewed for a donation of \$75; motion by Esther Vasquez, seconded by Kathie Hernandez, and carried.

**5. NEW BUSINESS:**

- a. Format for the annual meeting was discussed. Information to be presented includes financial statements, Board membership, and building project. Motion made by Esther Vasquez, seconded by Sue Alves, and carried to provide annual meeting information and voting through a mailing in September.
- b. A financial review is needed for the 2019-20 fiscal year. Motion by Sue Alves, seconded by Esther Vasquez, and carried to appoint Bill Hatcher and Lynnel Pollock to the Financial Review Committee.

**6. OLD BUSINESS:**

- a. Sue Billing was not present as the Library system was shut down due to a potential Corona Virus case.
- b. New Building: (Items 6 b. and 6 c. were held at the beginning of the agenda.)

- i. Mark Fink reported that demolition permit was submitted. Demolition is planned for August. Notice will be provided to the community ahead of demolition. Salvage work continues. The Board of Supervisors approved the building design on July 21.
  - ii. The CBDG grant application has been submitted. Information has been provided to Yocha Dehe Wintun Nation on the timeline for building. Senator Dodd requested \$250,000 in State funding, but it was not approved this year.
  - iii. The ground breaking date is dependent on securing funding and then going through the bid process. This will probably be delayed until spring, 2021.
  - iv. A project manager has been hired. Doug Davis will also be involved with the project through construction. Lynnel said the Yolo Fire Protection District has waived the Development Impact Fees needed for the building permit.
  - v. Donor Recognition: Discussion was held on various ideas for donor recognition.
- c. Mark Fink reported on the Art in Public Places process. The Art Committee includes Supervisors Provenza and Chamberlain, Sue Alves, Yolanda Sue Gruwell, and Mick Sheldon. The amount available for art is about \$25,000. Locations for artwork were discussed, and Mark will send out more information on the art plan. The committee is slated to meet in September.
- d. The bus bench will be placed at the old Community Center site. The surplus items will be discussed at a future meeting .
- e. Farewell messages were written by various community members. It would be nice to find a place to use these notes. This will be on a future agenda.
- f. Board terms: Two board members will be leaving the board, Kathie Hernandez and Lynnel Pollock. Those with expiring terms but willing to stay for another term are Kathy Boehm and Esther Vasquez. Roy Wilson is planning to move out of the area in the near future, so his seat will become vacant. Priscilla Bolinder is willing to come back on the Board, and Kathy Boehm has visited with Dani Schaad of Dunnigan who is interested in becoming a member. Motion by Kathy Boehm, seconded by Sue Alves, and carried to recommend four board members to the membership for consideration: Kathy Boehm, Esther Vasquez, Priscilla Bolinder and Dani Schaad.

**7. CONFIRM NEXT MEETING:** The next meeting will be Tuesday, September 1, 2020. This meeting will be by conference call (or Zoom) as the library building will still be closed.

#### **8. FUTURE AGENDA ITEMS**

- a. Library Advisory Board Report—September
- b. Discuss big ideas for the Yolo Branch Library's future – TBD
- c. Logo Development – TBD

**9. ADJOURNMENT:** Meeting adjourned at 8:01 p.m.