

# **FRIENDS OF THE YOLO BRANCH LIBRARY OF YOLO MINUTES – January 8, 2019**

## **1. CALL TO ORDER/ROLL CALL**

Board Members Present: Sue Alves, Kathie Hernandez, Rosie Ledesma, Lynnel Pollock, Meg Sheldon, Roberta Swezey, Bonnie Weiss.

Board Members Excused: Esther Vasquez,

Board Members Absent: Bill Hatcher

Others Present: Mark Fink, Sharon Hallberg, Doug Davis, Priscilla Bolinder, Yolanda Gruwell, Sue Billing.

## **2. APPROVAL OF MINUTES:**

Minutes of the December 6, 2018, regular meeting were approved; motion by Alves, second by Hernandez, carried.

**3. CORRESPONDENCE & ANNOUNCEMENTS:** Meg had received a donation request from the Friends of the Yolo County Archives. It was moved by Weiss, seconded by Hernandez, and carried to donate \$50 to the group. The Friends entry in the Christmas parade in Woodland received second place.

## **4. TREASURER'S REPORT:**

- a. Financial reports for December were reviewed. Approval of report, motion by Hernandez, second by Weiss, carried. It was announced that the Friends received a donation of \$25,000 in December and \$5,000 in January. Donors will be contacted about naming opportunities for the new library.
- b. The tax return was reviewed and approved. Motion by Alves, second by Weiss, and carried.
- c. Fund investment options were discussed. Meg recommended placing \$40,000 in a 1-year CD and \$18,000 in a 2-year CD and leave the remainder in checking if costs would be incurred by moving these funds to a money market account. Motion by Alves, second by Pollock, and carried to approve these investments.
- d. Sue Billing provided a mid-year budget update. There is sufficient money for programs for this fiscal year, and she will provide a proposed budget for next year at the February meeting.

## **5. NEW BUSINESS:**

- a. Annual accomplishments and goal setting was postponed.
- b. The Big Day of Giving fundraiser was discussed. Meg presented a plan for BDOG 2019 and proposed a budget of \$230. Motion by Weiss, second by Alves, and carried.
- c. The 2019 meeting schedule was distributed and approved by consensus.
- d. Membership information in the bylaws was reviewed.

## **6. OLD BUSINESS:**

- a. The election of a board president was held. Motion by Pollock, second by all, and carried to elect Meg Sheldon. Priscilla will continue as treasurer.
- b. Sue Billing provided a brief report on library usage and her report will be emailed.

- c. Sharon Hallberg reported the gift wrapping for the community on Dec. 20 was well attended.
- d.
  - i. We will try to get a few more members for the Community Advisory Group, especially those from Dunnigan and Zamora.
  - ii. Meg passed out information on options for communicating with all in the area, and will discuss this more at the next meeting.
  - iii. Doug Davis, WMB Architects, reviewed the community meeting to be held on January 15. One of the areas to be discussed will be the use of the outside area. An updated interior plan will be emailed to the Board. Mark Fink noted that most likely staffing will be increased to two staff people at all times.
  - iv. Four support letters for funding opportunities have been solicited from other Friends groups. Consultant Penny Humel will be engaged to help develop a fundraising process. The County may also be able to use Community Development Block Grant (CBDG) funding. The sale of the building has been advertised and bids are due by January 18.
- e. Little Lending Library will be built by Bob Santoni.
- f. The Story Center Project flyer was distributed; a screening will be held on February 9 in Davis.
- g. The Library Advisory representatives will give a report at the next meeting.

**7. CONFIRM NEXT MEETING AND AGENDA PRIORITIES:** Next meeting will be February 5, 2019.

**8. ADJOURNMENT:** Meeting adjourned at 8:15 pm.