

FRIENDS OF THE YOLO BRANCH LIBRARY OF YOLO MINUTES – May 7, 2019

1. CALL TO ORDER/ROLL CALL

Board Members Present: Sue Alves, Lynnel Pollock, Meg Sheldon, Bonnie Weiss, Rosie Ledesma, Kathy Hernandez

Board Members Excused: Bill Hatcher, Esther Vasquez

Board Members Absent: none

Others Present: Mark Fink, Dana Christy, Sue Billing, Yolanda Gruwell, Priscilla Bolinder.

2. APPROVAL OF MINUTES:

Minutes of the April 2, 2019, regular meeting were approved as corrected; motion by Alves, second by Weiss, carried.

3. CORRESPONDENCE & ANNOUNCEMENTS:

Roberta Swezey has resigned from the Board. A card was signed thanking her for her service.

The Fire Department will hold a community breakfast on May 18 starting at 7 AM.

The library will hold the Circle of Smiles later that morning.

4. TREASURER'S REPORT:

- a. Financial reports for April were reviewed. Moved by Weiss, second by Ledesma, and carried to accept the report.
- b. The Yolo Community Center organization has dissolved. They have made a donation of \$8266.65 to the Friends. Motion by Hernandez, second by Weiss, and carried, to accept this donation and designate it to the Building Fund.

5. NEW BUSINESS:

- a. The Financial Management Policies were updated following input from the April meeting. Members reviewed these and provided some edits. It was moved by Alves, second by Ledesma, and carried, to approve the financial policies.
- b. The Donation policies were briefly discussed with Lynnel recommending that the sample policies from the consultants be condensed to align more with our operations. They will be reviewed at a later meeting.
- c. Roberta Swezey has indicated that she needs to resign from the Board. Motion by Hernandez, second by Pollock, and carried, to accept her resignation and thank her for her service.
- d. Meg reported that Kathy Boehm is willing to become a Board member to replace Roberta. Motion by Alves, second by Hernandez, and carried to appoint Kathy Boehm to the Friends Board.
- e. Kathy Boehm has agreed to take over the treasurer duties as of July 1, 2019. Moved by Alves, second by Ledesma, and carried, to elect Kathy Boehm treasurer as of July 1. Members thanked Priscilla Bolinder for her years of service as treasurer.

6. OLD BUSINESS:

- a. The Spring Celebration was held April 19. Chairman Sue Alves reported on a successful event and thanked all who helped.
- b. Sue Billing presented the Branch report and highlighted items on her written report.
- c. New Building:
 - i. Mark reported that the County is still negotiating terms with the bidder for the old library building.
 - ii. Demolition of the red house is now scheduled for May 13.
 - iii. The Art in Public Places group has met. Allison Flory with YoloArts will discuss the process at the next community meeting. Representatives of the Friends are being solicited for the Art Committee.
 - iv. Photo documentation of the old library is set for May 16. Doug Davis presented a revised site plan with parking spaces in a new location. He also discussed the types of doors for the interior.
 - v. A joint meeting of the Friends and the Community Advisory Committee will be held on May 14.
 - vi. The funding steering committee continues to meet and will need to form a campaign committee in the near future. It is hoped that the public campaign will start this fall. Meg stated that the Board needs to think about goals for the campaign and how to engage the community.
- d. Little Lending Library –no further report.
- e. The Big Day of Giving was May 2nd. The Friends received about \$5,000 from 48 donors. Fees still need to be subtracted so the final number will be available later in June.
- f. Sharon Hallberg discussed the launch event for the Yolo County Library Foundation.

7. CONFIRM NEXT MEETING AND AGENDA PRIORITIES: Next meeting will be June 4, 2019.

8. FUTURE AGENDA ITEMS:

- a. Yolo County Advisory Board Report
- b. 2019/20 Friends Proposed Budget
- c. Policies Needed for Fund Raising
- d. Logo Development

9. ADJOURNMENT: Meeting adjourned at 8:03 pm.