

**FRIENDS OF THE YOLO BRANCH LIBRARY OF YOLO
MINUTES – October 1, 2019**

1. CALL TO ORDER/ROLL CALL

Board members present: Jan Murillo, Kathy Boehm, Lynnel Pollock, Meg Sheldon, Sue Alves, Rosie Ledesma

Board members excused: Esther Vasquez, Roy Wilson

Board members absent: Kathie Hernandez

Others present: Sharon Hallberg, Mark Fink, Sue Billing, Yolanda Gruwell

2. APPROVAL OF MINUTES:

Minutes of the September 3, 2019 regular meeting were approved as corrected on a motion by Sue Alves, seconded by Rosie Ledesma, carried. Minutes of the September 26, 2019, special meeting were approved on a motion by Kathy Boehm, seconded by Sue Alves, and carried.

3. CORRESPONDENCE & ANNOUNCEMENTS: Meg announced that Kitty Schlosser, who has been maintaining the website, is giving up her commitment, and Esther Vasquez will take over in mid-November. An updated contact sheet is available and will be emailed to all.

4. TREASURER'S REPORT:

- a. Financial report for September was presented by Kathy Boehm. Motion by Alves, seconded by Ledesma, and carried to receive the report.
- b. Monthly financial review is being done by Bill Hatcher.
- c. Our Building Fund CD #1, invested with Raymond James Financial, was called and was re-invested on Sept. 13 with an interest rate of 1.95% and will mature in March, 2020. A motion to ratify this action was made by Alves, seconded by Murillo, and carried.
- d. Financial Review Committee Update: The members of the committee did an annual review and there were no discrepancies in the books. Thanks to Kathy Boehm, Kathie Hernandez and Priscilla Bolinder for their work.
- e. Car Show Financial Report: The Friends netted \$8,320 for the 2019 car show.
- f. Friends of the Yolo County Archives Membership Renewal: It was moved by Ledesma, seconded by Boehm, and carried to again join the Archives.

5. NEW BUSINESS:

- a. Election of officers: A slate was proposed for the officers; Meg Sheldon, president, Sue Alves, vice-president, Lynnel Pollock, secretary, and Kathy Boehm, treasurer. Motion by Pollock, seconded by Murillo, and carried to elect this slate.
- b. Review of last year's accomplishments included great comments about the Car Show. The date for 2020 is set for August 29. Christmas gift wrapping is a good event for the community and will be held on December 12 this year. The Big Day of Giving is also a good fundraiser for the Friends. Sue Billing was thanked warmly for all her attention to the library patrons, especially children and teens.
- c. Goals and Priorities for the coming year were discussed. It would be helpful to bring in more people from Zamora and Dunnigan, especially for the capital campaign. It was

agreed to continue with existing programs, maybe offer classes for adults, and continue to look for future board members.

- d. Meg distributed the proposed meeting dates for 2020, again meeting on the first Tuesday of each month.
- e. Annual conflict of interest forms were distributed and signed by board members present.

6. OLD BUSINESS:

- a. Yolo Branch Library Report – Sue Billing presented the report and had also emailed it. She noted that they are concentrating on homework help.
- b. Car Show event went well.
- c. New Building
 - I. Mark reported that the 60% cost estimate is finalized and the projected cost is \$4.5 million. The contract for Doug Davis, WMB Architects, will be extended through the end of the project, and ground-breaking is planned for August, 2020.
 - II. Capital fundraising items were reviewed and Lynnel discussed the potential sources of funding that the Steering Committee and County will work on. Campaign training has been set for February 10 and 11, 2020.
 - III. Naming opportunities have been developed by the Steering Committee and a list was distributed to all. Motion by Boehm, seconded by Ledesma, and carried to move forward with all categories.
 - IV. Meg distributed a draft campaign brochure and input was provided.

7. CONFIRM NEXT MEETING: The next meeting will be November 5, 2019.

8. FUTURE AGENDA ITEMS

- a. Annual meeting minutes review
- b. 2018/19 Tax Returns
- c. Consider additional investment actions
- d. Yolo County Library Advisory Board Report
- e. Discuss big ideas for the Yolo Branch Library's future – TBD
- f. Logo Development – TBD

9. ADJOURNMENT: Meeting adjourned at 8:05 p.m.