

**FRIENDS OF THE YOLO BRANCH LIBRARY OF YOLO**  
**MINUTES – November 5, 2019**

**1. CALL TO ORDER/ROLL CALL**

Board members present: Esther Vasquez, Jan Murillo, Kathy Boehm, Kathie Hernandez, Lynnel Pollock, Meg Sheldon, Rosie Ledesma, Roy Wilson

Board members excused: Sue Alves

Others present: Sharon Hallberg, Sue Billing, Doug Davis, Bonnie Weiss

**2. APPROVAL OF MINUTES:**

Minutes of the October 1, 2019 regular meeting were approved on a motion by Esther Vasquez, seconded by Rosie Ledesma, carried. Minutes of the September 26, 2019, Annual Meeting were reviewed and recommended for adoption at the next annual meeting on a motion by Kathy Boehm, seconded by Esther Vasquez, and carried.

**3. CORRESPONDENCE & ANNOUNCEMENTS:** Meg announced that the Christmas parade is December 14, and the car show will be featured. Ruby Sandoval is taking the lead. A thank you note was received from Bonnie Weiss, and the Archives newsletter was received.

**4. TREASURER'S REPORT:**

- a. Financial report for October was presented by Kathy Boehm. Motion by Vasquez, seconded by Murillo, and carried to receive the report.
- b. The 2018/19 Federal and State tax forms and the Attorney General's report were reviewed.
- c. No changes in investments are proposed at this time.

**5. NEW BUSINESS:**

- a. Meg and Lynnel will be attending the Big Day of Giving workshop in December.
- b. Gift wrapping is scheduled for December 12. Sharon Hallberg would like donations of small gifts for kids to give to parents or siblings.

**6. OLD BUSINESS:**

- a. The 2019/2020 Goals and Priorities were discussed and the draft report was adopted. Motion by Boehm, second by Vasquez, and carried.
- b. Yolo Branch Library Report – Sue Billing presented the report and had also emailed it. She noted that circulation numbers are down a little, but patrons are accessing information in different ways. Adults can pay for fines with non-perishable food items.
- c. New Building (this item was held first on the agenda to accommodate Doug Davis' schedule).
  - I. Doug distributed a schedule highlighting 95% drawings to be completed by January 31 and groundbreaking set for August, 2020.
  - II. The historic building salvage plan was discussed including what is practical to replicate and what can be salvaged. Some items could be retained as an artifact

and some could be re-purposed. Lead paint is an issue on all painted surfaces, and the lead would need to be abated.

- III. Construction costs keep going up and this affects both the contingency and escalation factor. Doug reviewed options for cutting costs. In the future he will seek input on priorities.
- IV. A joint meeting of the Friends and Community Advisory group is set for Nov. 12 at 6:30 pm.
- V. Capital fundraising items were reviewed and Lynnel discussed the potential sources of funding that the Steering Committee and County will work on. Campaign training has been set for February 10 and 11, 2020.

d. Yolo County Library Advisory Board Report—no meeting was held due to the power outage.

**7. CONFIRM NEXT MEETING:** The next meeting will be December 3, 2019.

**8. FUTURE AGENDA ITEMS**

- a. Discuss big ideas for the Yolo Branch Library's future – TBD
- b. Logo Development – TBD

**9. ADJOURNMENT:** Meeting adjourned at 8:05 p.m.