

FRIENDS OF THE YOLO BRANCH LIBRARY OF YOLO
MINUTES – September 1, 2020

1. CALL TO ORDER/ROLL CALL—This meeting was held by teleconference call.

Board members present: Jan Murillo, Kathy Boehm, Kathie Hernandez, Lynnel Pollock, Meg Sheldon, Rosie Ledesma, Sue Alves.

Board members excused: Esther Vasquez, Roy Wilson

Board members absent: none

Others present: Sharon Hallberg, Mark Fink, Dana Christy, Doug Davis, Dani Schaad

2. APPROVAL OF MINUTES:

Minutes of the August 4, 2020, regular meeting were approved on a motion by Kathy Boehm, seconded by Sue Alves, and carried; abstention by Rosie Ledesma.

3. CORRESPONDENCE & ANNOUNCEMENTS: Meg thanked Kathie Hernandez and Lynnel Pollock for their service on the board. They are both stepping down at the end of their terms. A thank you card was received from the Friends of the Yolo County Archives for the membership renewal.

4. TREASURER’S REPORT:

- a. Financial report for August was presented by Kathy Boehm. Motion by Rosie Ledesma, seconded by Sue Alves, and carried to receive the report.
- b. Treasurer Boehm noted that the Friends Building CD renews in September. Rates are low right now and a money market may be a better choice. Motion made by Lynnel Pollock, seconded by Sue Alves, and carried to have Treasurer Boehm work with our financial advisor for the best option.
- c. The annual financial review has been completed by Bill Hatcher and Lynnel Pollock with input from Treasurer Boehm. They found everything in order and thanked Kathy Boehm for the good job in keeping the financials accurate.
- d. Tax forms need to be prepared soon. Kathy Boehm will work on and perhaps have them reviewed by someone she knows who is a CPA.

5. NEW BUSINESS: None

6. OLD BUSINESS:

- a. Branch Report: Sue Billing will have a report in October.
- b. Annual Meeting: Meg has the information for the annual meeting ready to mail.
- c. Mark Fink gave a brief report on library services currently available and said that the library system is obtaining more WIFI hot spots for lending out.

- d. New Building: (Items 6 d. was held at the beginning of the agenda.)
 - i. Mark Fink reported that salvage and surplus items were removed from the old building, the old septic system has been removed and the demolition permit has been issued.
 - ii. The CBDG grant application for \$3.5 million has been submitted. Other County funding is also being considered. Meg said the community fundraising is doing very well; \$96,850 has been raised towards the goal of \$110,000.
 - iii. Doug Davis stated the ground breaking will probably occur in spring, 2021. Funding needs to be in place prior to going out for bids. Mark said we should know more about CDBG at the end of September.
 - iv. A Memorandum of Understanding (MOU) with the Yolo Fire Protection District is being developed to address the fence line between the two properties.
 - v. Design Updates: Doug Davis is working on a design for the lower fence. Meg would like to see some trees planted to shade the lawn area.
 - vi. Donor Recognition: Discussion was held on a location for donor recognition. The original site was on the west wall of the foyer. Motion by Sue Alves, second by Kathie Hernandez, to place a public art piece on the west wall of the foyer that is representative of the original inhabitants of the land. Motion carried by a vote of 6 to 2. Locations were discussed, but there was no consensus on where to move the donor recognition area at this time.

7. CONFIRM NEXT MEETING: The next meeting will be Tuesday, October 6, 2020. This meeting will be by conference call (or Zoom) as the library building will still be closed.

8. FUTURE AGENDA ITEMS

- a. Plan for Surplus Items—TBD
- b. Farewell Messages--TBD
- c. Discuss big ideas for the Yolo Branch Library's future – TBD
- d. Logo Development – TBD

9. ADJOURNMENT: Meeting adjourned at 8:04 p.m.