

**FRIENDS OF THE YOLO BRANCH LIBRARY OF YOLO  
MINUTES – February 4, 2020**

**1. CALL TO ORDER/ROLL CALL**

Board members present: Esther Vasquez, Kathy Boehm, Lynnel Pollock, Meg Sheldon, Rosie Ledesma, Sue Alves

Board members excused: Jan Murillo, Kathie Hernandez, Roy Wilson

Others present: Mark Fink, Sue Billing, Priscilla Bolinder, Lisa Sanchez

**2. APPROVAL OF MINUTES:**

Minutes of the January 6, 2020, regular meeting were approved on a motion by Sue Alves, seconded by Esther Vasquez, and carried.

**3. CORRESPONDENCE & ANNOUNCEMENTS:** Two items need to be added to the agenda: Concurrence with Yolo County Memorandum of Agreement and the State concerning the demolition of the historic library building (Item # 5.d) and Appointment of the campaign committee (Item # 5.e).

Correspondence included a donation and letter from the Priscilla Club of Yolo, the Archives newsletter, and a letter from Yolo County about the building.

Meg thanked Bill Hatcher for fixing the Little Lending Library in Dunnigan and Sue Billing for seeing that books are placed in the Little Lending Libraries.

**4. TREASURER'S REPORT:**

- a. Financial report for January was presented by Kathy Boehm. Motion by Rosie Ledesma, seconded by Esther Vasquez, and carried to receive the report.
- b. Treasurer Boehm reviewed the maturity dates of the CD's and will bring more information on investment options in March.

**5. NEW BUSINESS:**

- a. Lisa Sanchez from Cacheville High School was present to discuss the Spring Celebration/Dia de los Ninos to be held Friday, April 10, from 1:30 to 3:00 pm. Sue Alves will chair this for the Friends. Bunny will be present again. Things needed include 100 baskets, grass, plastic eggs, candy (not chocolate), and 5 flats of eggs to be colored. There will be a cake walk this year. The purpose of the event is for the school to thank the community.
- b. Sue Billing presented a proposed budget for the next fiscal year (July 1, 2020, through June 30, 2021) requesting the Friends support programs and supplies totaling \$3165.00. Some of the line items are increased over last year. A motion to approve was made by Kathy Boehm, seconded by Sue Alves, and carried.
- c. Meg announced the Car Show kick-off meeting will be Saturday, February 29, and that help is needed with some areas. The format will be similar to previous years.
- d. Librarian Mark Fink reviewed the Memorandum of Agreement that Yolo County and the State Office of Historic Preservation are entering into regarding the demolition of the historic library building. This is needed for the CDBG grant application. The Friends

have been instrumental in the planning process for a new library and are requested to be a concurring party to the Agreement. Motion by Esther Vasquez, seconded by Kathy Boehm, and carried to authorize Meg Sheldon to sign the Agreement.

- e. Meg Sheldon distributed the list of Campaign Committee members. Motion by Rosie Ledesma, seconded by Lynnel Pollock, and carried to appoint all on the list to the committee.

#### **6. OLD BUSINESS:**

- a. Yolo Branch Library Report – Sue Billing presented the report and also emailed it. She noted that more students are coming in for homework help.
- b. New Building
  - I. Mark Fink reported that 95% of the construction documents are completed and they are now getting quotes on doing the cost estimate. The bird and bat survey has been done, and some trees have been cut down to make way for the new construction. The County has hired an outside Project Manager and is also getting costs for doing the salvage work.
  - II. Meg announced that the website has been updated and Campaign Committee meeting dates have been set for a Kick-Off meeting on February 6 and training with the consultants on February 11. The brochures and bookmarks were distributed. Sue Alves mentioned that the Brick Campaign would start at the beginning of April. She has developed a form and is working on a cover letter. Mark Fink reported on the Art in Public Places meeting where ideas were discussed and places for art were identified. The budget for artwork is about \$25,000.

**7. CONFIRM NEXT MEETING:** The next meeting will be Tuesday, March 3, 2020. Lynnel indicated she would not be able to attend; Priscilla Bolinder offered to take the minutes.

#### **8. FUTURE AGENDA ITEMS**

- a. Yolo County Advisory Board report-March
- b. Spring Celebration
- c. Discuss big ideas for the Yolo Branch Library's future – TBD
- d. Logo Development – TBD

**9. ADJOURNMENT:** Meeting adjourned at 8:00 p.m.