

Friends of the Yolo Branch Library of Yolo

MINUTES APPROVED

August 2, 2016

Meeting called to order at 6:15 p.m. by Meg Sheldon. Roll taken.

Members present: Norma Plocher, Bonnie Weiss, Meg Sheldon, Jim Adan, Yolanda Gruwell

Members excused: Joe Cruz, Priscilla Bolinder and Lynnel Pollock

Sue Billing - Yolo Branch Library, Sharon Hallberg - Yolo County Library Advisory Committee Representative, Patty Wong - County Librarian, Doug Davis - WMB Architects

Minutes July 2016 meeting - Yolanda Gruwell made the motion to approve the Minutes. Bonnie Weiss seconded. Motion passed to approve the July 2016 Minutes.

Board Membership Nominations - Meg presented. Leslie Pfordresher contacted. Leslie declined. Sue Alves recommended. Sue has accepted the nomination. Steve Garcia recommended. Steve has not committed. Norma Plocher motioned that Sue Alves be nominated to the Board for the Friends of the Yolo Library, Bonnie Weiss seconded this motion. Motion passed.

Treasurer's Report - Report provided. Summary below. Norma Plocher made the motion to approve the Treasurer's Report, Bonnie Weis seconded. Motion passed.

Income for July 2016

Memberships	\$ 95.00
Donations	\$ 265.00
Car Show	\$ 50.00

Expenditures for July 2016

Library Programs	\$ 337.03
Checking Account Balance	\$11,282.61

Doug - Building Updates -

In progress is septic system and historic impact. Civil Engineer contacted to develop conceptual design for septic system. Then Environmental Health of Yolo County will review. Septic would run from the north to the west for the leech field.

Historic resource issue discussed. Recommended initial study prior to EIR. Discussion followed. Initial study could be a two month process once consultant on board. The EIR could take four month process. Total of six month process. This is the route that will be taken.

Potential use for property located to the north of the Yolo Library discussed as a group. Possibly expand the current building plan. Discussion followed.

Future participation of Doug Davis at our meetings. Budget enhanced the contract for the architect. Patty and team will set up month to month schedule with Doug to be present at our meetings.

Facilities Master Plan Update - Patty Wong presented. September this report will be back and the search for a consultant will follow.

Temporary relocation update - Patty Wong. Properties being identified. Book mobiles being researched. Research partnering with Cache Creek High School. Portable building could be a possibility. Discussion followed.

New Business - California Library Association Conference - Patty Wong presented. Patty recommended that attending the trade show would be best. Date is November 3-5, 2016.

Year End Library Expenditure Report - Sue Billing presented. Budget Request for 2015-2016 vs Budget Spent for 2015-2016. Under budget \$227. Discussion followed.

Old Business - Memorial for James 'JT' Murrillo. Sue Billing presented. Sue met with Jan Murrillo and they identified books by Matt Christopher. Information for book plates still in development.

Teen Report - Sue Billing - numbers dwindling and not sure why. (no formal report prepared)

Branch Report - Reference and Technology Help - state requiring more reporting on technology which increased the number to 157. State Library for Summer Reading goal is 2% of population sign up for summer reading. Yolo is at 13%. Discussion followed.

Car Show - Meg Sheldon presented. Planning going very well. Fourteen registrations - predict 50 or more participants. Publicity going well. Going to be on Good Day Channel 31. Press release being prepared for newspaper. Overall planning looking good. Raffle prizes looking good. Friends table - ideas how to do outreach. Car Show meeting on August 20 at 10 a.m. T-Shirts will be for sale for \$10 at the car show.

Annual Meeting - Meg Sheldon presented Draft Program. Yolanda will do mailing August 26, 2016. One mailing to current members. Cover letter will mention by-laws changes. Twenty-five members total for Friends. A separate letter, slightly changed, to former members to include membership envelope. Third letter to stakeholders that have never been a member of Friends. Meg will handle third group. Refreshments - juice and munchies. Display will be developed with the help of Sue Billing. What to report to the community is being developed. Meg, Doug and Patty working on this.

Grants Committee - Sharon Hallberg - defer to September meeting.

Next meeting Sept 6, 2016.

Respectfully submitted,

Norma Plocher - Secretary