

Approved

THE FRIENDS OF THE YOLO BRANCH LIBRARY of YOLO

**MINUTES**

6/4/13

**Attendees:** Mary Jo Hoes, Sara Andrade, Joe Cruz, Sharon Hallberg, Bonnie Weiss, Susie Richter, Jim Adan, Patty Wong, Kitty Schlosser and Meg Sheldon,

Sara Andrade called the meeting to order at 6:16

**Minutes:**

The minutes were read. Spelling corrections noted. Sharon Hallberg called for approval with corrections and Bonnie Weiss 2<sup>nd</sup> the motioned. They were approved unanimously.

**Treasurers Report:**

Patty Wong informed us that the account has a balance of approximately \$1300.00 and we still have that minus the amount used to open the post office box. Bonnie opened a PO Box which is PO Box 344 for \$54.00 a year. She has a key and the second key was given to Sara Andrade.

**Correspondence/ Announcements:**

Welcome to Kitty Schlosser who is working on the web page. Also noted that Priscilla Bolinder was interested in being on the board and would represent Woodland. She was not able to attend tonight's meeting but will be encouraged to attend the July meeting.

**Old Business:**

**a. Action: Election of Yolanda Sue Gruwell to the board**

Mary Jo Hoes moved and Meg Sheldon seconded the motion to elect Yolanda Sue Gruwell to the board. The motion carried unanimously.

**b. 501(c)3 Status**

No meeting as of yet. Meg and Patty and Bonnie to set a date after the meeting.

**c. Bylaws signature:**

The bylaws were passed around. Sara Andrade and Bonnie Weiss signed as Board members and Mary Jo Hoes signed as Secretary.

**d. Bullets for Capital Campaign – New Building Brochure**

Mary Jo Hoes said that she would distribute the outline to members so that it would be easier to garner input.

**e. Brochures:**

Friends Introductory brochures were reviewed and corrections made. Kitty offered to take it and update as she would need to include it on the website. Patty offered to print 500 pages or 1000 brochures from the county and Meg offered to do the next batch. Printing 2 sided at Staples (envelopes for membership) would be \$186.00 for 500 and \$262 for 1000. It was suggested that we get costs from Printers Ink. Use independents if they are the same price or less.

**f. Teen Groups**

Mary Jo Hoes told the group that the Boy Scouts were meeting that night and would be approached about the bird house book boxes. Elizabeth Grey, Susan Richter and Sandra Jennings-Jones from Yolo Continuation School met to develop relationship. Sandra Jennings-Jones will be retiring soon, so the Friends need to contact Woodland Unified School District to encourage retainment of a librarian position at the local level. Summer reading program flyers did not go out due to not meeting deadline and communication mix up. Woodland School Board meets 2 times a month except for July which is 1 time. Patty will contact the school board. School Board member, Julie Jackson needs to be contacted by Friends to encourage retention of key library staff at the local school level and to maintain relationship with the Library and with the Friends.

**g. Submission of Fundraising/Donors lists**

This needs to be a continuous project for each member.

**New Business**

**a. Web**

Kitty Schlosser brought a mock-up of the web page. The layout and colors were pleasing to everyone. Kitty said it would cost nothing to have the web page if we did not want our own domain name. Or \$30 dollars a month if we bought 5 years' worth to have our own domain name. Meg Sheldon moved and Joe Cruz 2<sup>nd</sup> that we spend the money to have our domain name. "Friends of Yolo Library.org" Total authorized: \$150.00.

It was suggest that Kitty add a location for "become a member now", link to catalog, donations, hot link to county, events. Kitty asked if we wanted to link to Facebook and Sharon moved and Bonnie 2<sup>nd</sup> that we link. The motion carried.

**Next Month's Agenda Items**

Action item-501(c) (3)

Old Business-Bullet sheet, Fundraising list, Web Page, Budget

New Business-Verify new board member

**Confirm next meeting**

The next meeting is set for July 9<sup>th</sup> due to the holiday.

Meg Sheldon moved and Joe Cruz seconded that the meeting be adjourned. The motion carried.

Meeting was adjourned at 7:35