

## Monthly Report February 2019

**Mark Fink**  
**County Librarian and Chief Archivist**

This month I have highlighted a few noteworthy items occurring at Yolo County Library. This report is intended for local Friends of the Library groups, Library Foundation and Library Advisory Board members. We are grateful for your time, talent and financial support! To learn more about Yolo County Library programs and resources, please contact me at [mark.fink@yolocounty.org](mailto:mark.fink@yolocounty.org) or 530.666.8002. Visit us online at [yolocountylibrary.org](http://yolocountylibrary.org) and find us on Facebook.



### Library Closures

February 18, 2019

Closed for Presidents' Day

### Personnel Updates

#### Vacancies

- Library Associate – Knights Landing Branch Library
- Library Associate – Mary L. Stephens Davis Branch Library
- Outreach Librarian – Mary L. Stephens Davis Branch Library
- Library Assistant – Central Services
- Account Clerk – Central Services
- Outreach Specialist – Central Services

**Welcome Cecilia Gonzales!** Cecilia has been hired as a **full-time Office Support Specialist at Central Services** in Woodland. Cecilia will be responsible for greeting customers, assisting with clerical payroll, accounting and human resources functions, and other clerical duties as assigned. We are excited to draw on Cecilia's previous customer service and clerical experience working for Yolo County's Agriculture Department as an Administrative Clerk II for several years. Cecilia's first day was Monday, February 4<sup>th</sup>.

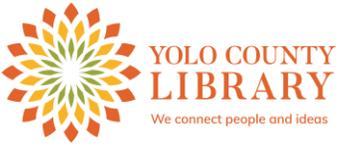
### **BLACK HISTORY MONTH 2019**

**Honoring Black Migrations: the movement of people of African descent to new destinations**



### **Celebrate Black History Month with Yolo County Library**

- Look for inviting and informative themed displays at branch libraries.
- Find relevant reading and viewing recommendations on our website.



## Discovery Kits Available Soon

The Rotary Club of Davis and the Sunrise Rotary Club of Davis recently made donations to fund the creation of Discovery Kits for adults. The kits will provide opportunities for individuals to try new activities without having to purchase tools or supplies.

Librarian **Joan Tuss**, who is spearheading this project, surveyed adults and used their recommendations to create the first set of kits. Initially, the Library will be offering Discovery Kits for hiking in Yolo County, baking, meditation and bird watching.

As part of its donation, the Rotary Clubs will also participate in a work day to assemble the kits.

## Get Free Online Access to the *New York Times* with your Yolo County Library Card

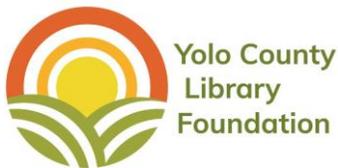
The California State Library has provided funding to make this service available, which features direct access to the *New York Times* from 1851 to the present day, including:

- All regular newspaper content
- All multimedia, including video, photography, and virtual reality features
- Spanish and Mandarin Chinese versions of nytimes.com
- Personalized access, mobile apps for phones and tablets, with customizable news feeds, and article recommendations based on topics users commonly read about.



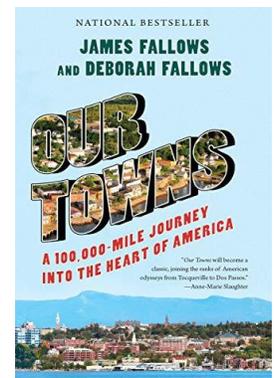
Get started here: [yolocountylibrary.org/reading/](http://yolocountylibrary.org/reading/)

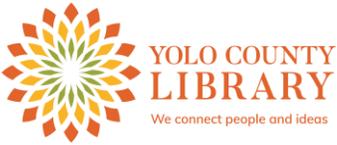
**SAVE  
THE DATE!**



Foundation and for a conversation with the authors of *Our Towns*, James and Deborah Fallows.

**Wednesday, May 1, 6-8 p.m.**  
**The Palms Playhouse**  
**13 Main Street, Winters, CA**  
Join us to celebrate the launch of the Yolo County Library





## Yolo County Library Updates for FY 2018-19

The Library established the following departmental goals and strategies for the 2018-19 Fiscal Year, which have been aligned with the County’s Strategic Plan.



The Library will be updating the Board of Supervisors on its progress related to these goals on February 19, 2019. Information included in this presentation is provided below:

Goal 1: Strategic Planning	Goal 1: Status Update
Complete the facilities renovation project for Library Central Services and the Yolo County Archives and Records Center. (Priority Focus Area)	In progress. This renovation project is expected to be completed by May 2019.
The County Museum Curator will make significant progress with the evaluation, accession and deaccession of the Yolo County History Collection.	In progress. It is estimated that 3,000 items in the Yolo County History Collection will be reviewed by the end of the fiscal year.
Records Center will strengthen relationships with County agencies by educating them about services offered and updating records retention schedules as needed.	In progress. Records retention policies for the Sheriff’s Department and Clerk of the Board were updated. Staff are working with Human Resources, County Administrator’s Office and County Counsel to update their records retention policies.
Complete the facilities renovation project for Library Central Services and the Yolo County Archives and Records Center. (Priority Focus Area)	In progress. This renovation project is expected to be completed by May 2019.
The County Museum Curator will make significant progress with the evaluation, accession and deaccession of the Yolo County History Collection.	In progress. It is estimated that 3,000 items in the Yolo County History Collection will be reviewed by the end of the fiscal year.
Records Center will strengthen relationships with County agencies by educating them about services offered and updating records retention schedules as needed.	In progress. Records retention policies for the Sheriff’s Department and Clerk of the Board were updated. Staff are working with Human Resources, County Administrator’s Office and County Counsel to update their records retention policies.
Library will expand its work to ensure that “Everyone is Welcome at the Library” by using data analytics and targeted outreach strategies to identify services and resources that meet the needs of our diverse communities. (Priority Focus Area)	In progress. Data analytics and targeted outreach strategies were used in the planning and implementation of ESL classes in Esparto, and to communicate with inactive library users to promote relevant library services, programs and resources.
Library will develop and implement strategies to enhance its succession planning efforts.	In progress. Hired an Assistant County Librarian in October 2018. Reassigned some human resource and finance functions and provided cross training for staff to ensure workflows are not delayed when personnel changes occur.
Goal 2: Thriving Residents	Goal 2: Status Update
Library will increase access to its services by eliminating late fines for cardholders under 18 years of age. (Priority Focus Area)	Completed. Late fines were eliminated for minors on January 1, 2019.

Library will expand its use of the <i>Brazelton TouchPoints</i> methodology to ensure that parents and caregivers feel confident in their roles as caregivers and form strong, resilient attachments with their children. (Priority Focus Area)	In progress. Customized training, <i>Habits of Mind</i> has been developed by staff and will be provided in Spring 2019.
Library will offer resources and programs reducing Adverse Childhood Experiences (ACEs) to build resilience by educating parents and caregivers about the importance of quality early childhood education. (Priority Focus Area)	In progress. The October 2018 Staff Training Day included a presentation on ACEs and resilience by Resilient Yolo. In December 2018, Yolo County Library promoted Resilient Yolo’s “Be the One” campaign with book displays, and an online bibliography of library resources.
Library will offer bilingual programs and resources for parents, caregivers and families to promote school readiness. (Priority Focus Area)	The Library offered grant-funded ESL Class for Caregivers at Esparto Regional Library during September-November 2018. Class included free books to create home libraries.
	Bilingual Storytimes were offered at all branch libraries. Free books were provided to build home libraries. The Library’s Summer Reading Program also provided free books for participants to encourage reading at home.
Library will increase access to its services by adding open hours at the Esparto Regional Library. (Priority Focus Area)	Completed. Library added 5 more hours each week on July 1st.
Library will increase access to its services by implementing the Student Success Initiative in Esparto and Clarksburg to issue library cards to all K-12 students.	In progress. Student Success Initiative was launched in January 2019 in the Esparto Unified School District. Special library cards were created and connected to student ID numbers. Fees and fines were waived on December 31, 2018 so all students started the pilot program with full access to library resources.
Library will increase access to its services by launching a new website. (Priority Focus Area)	Completed. New website launched in November 2018. New website averages 4,500 visits each week.
Library will increase access to its services by implementing a self-service online library account registration and management system.	In progress. Online library card registration now available on website, providing instant access to the Library’s online resources. Staff is working on implementing an e-commerce option so patrons can pay fines and fees online.
<b>Goal 3: Safe Communities</b>	<b>Goal 3: Status Update</b>
Library will complete CEQA study, receive EIR approval, and begin construction of a new Yolo Branch Library. (Priority Focus Area)	In progress. EIR certified by Board of Supervisors on November 6, 2018. Architectural design drawings are in progress.
Library will implement a one gigabyte broadband connection at the Clarksburg Library. (Priority Focus Area)	On hold. There has not been a vendor who can offer a broadband fiber option for the Clarksburg Library.
<b>Goal 4: Flourishing Agriculture</b>	<b>Goal 4: Status Update</b>
Library will offer an ESL class at the Esparto Regional Library that supports local agricultural workers and offers education and/or career exploration pathways at Woodland Community College. (Priority Focus Area)	Completed. First ESL class taught by Woodland Community College staff at the Esparto Regional Library took place in October 2018. A second ESL class was offered in January 2019.
Library will offer English conversation groups at rural branches to support the workforce development needs of local agricultural workers and their families. (Priority Focus Area)	In progress. ESL conversation groups are now offered in Winters and Esparto.