

**Friends of the Yolo Branch Library of Yolo**

**MINUTES APPROVED**

**February 2, 2016**

Meeting called to order at 6:15 p.m. by Meg Sheldon Roll taken.

Members Present: Norma Plocher, Priscila Bolinder, Larry Joe Cruz, Bonnie Weiss, Yolanda Gruwell, Meg Sheldon

Sue Billing - Yolo Branch Library, Sharon Hallberg - Yolo County Library Advisory Committee Representative; Rachel Hudson - Yolo County Library; Patty Wong - County Librarian; Shuqin Jiao - Yolo County Library, Doug Davis - WMB Architects

Minutes - Draft Minutes from January 5, 2016 meeting Yolanda Gruwell made motion to accept the Minutes, Bonnie Weiss seconded. Motion passed. Minutes passed as corrected.

Treasurer's Report -

Bank Balance as of 01/05/2016	\$ 9,845.21
Income	\$ 350.00
Expenses	\$ -0-
Bank Balance as of 01/05/2016	\$10,195.21

Revision of proposed budget. Presented by Priscilla Bolinder. Members discussed this format. Format approved by Friends group. In the future other reports will be developed - cash flow, profit and loss. This will be used for Big Day of Giving.

Correspondence and Announcements - Newsletter from Friends of Archives. Annual report to Secretary of State due and Meg will handle.

Old Business

Spring Celebration - Yolanda Gruwell is Chairwoman for this event. Yolanda will be contacting Friends to see what each person would like to help with. Discussed whether or not to have Nachos. Decision was to go with baked goods and water for sale. Items needed: fresh eggs, plastic eggs, baskets for Easter egg hunt, filler for baskets and candy to fill plastic eggs. All donations can be dropped off at Cache Creek High School anytime. Pricing at: 1 ticket for small bag cookies, 2 tickets for large bag and two tickets for water. Lisa Sanchez is contact at the school.

Building Planning - Doug Davis

Doug updated the group. Review revised floor plan options and discuss with Doug. Three dimensional architecture needed for presentation at March meeting. Budget will be presented too. April meeting will be final presentation of bulding along with any budget revisions.

Community Advisory Group - Doug met with this group after the January 2016 meeting of Friends. Group toured Clarksburg, Winters and Esparto. The group used a Library Tour Notes form for any documentation. Doug presented Case Study Diagrams of each of these libraries. Discussion followed.

Option A - keep existing library building and expand to accommodate community room. Concern about location of circulation desk, rest rooms, site line and wrap around porch. New diagram presented which addresses these concerns.

Option B-C - rotating library on existing lot - concern about entrance. To re-locate entrance to Second Street would result in too many changes (i.e. - address, plot map etc). Doug endorsed if this option is chosen it would be because it would be the best to make things work. Keep the front facing Sacramento Street. General consensus of group is that this option is the best.

Option D - blank slate - restrooms need to be moved from the front of the building along with the vestibule. Entrance/Outdoor Activity area same. Steps need to have hand rails. Steps can be used as amphitheater seating outside for children.

The Community Advisory Group voted and Options B & C favored evenly. At this time all three options are still viable. Doug will continue to work on all three.

Option Summary presented by Doug for our review. Patty - cost of retrofitting existing building will be expensive. Discussion followed. Patty asked Doug to consider the location of an external book drop. The group voted on the three options. Option B-C had the most votes or flip B-C.

#### Librarian's Report:

Bulletin Board Update - ready to go. Sue needs to provide location to Meg. On hold at the present.  
Expanded hours - Sue said that these responses are being compiled. February 3 meeting to determine the new hours. We will be notified by e-mail.

Sue requests \$100 for supplies for this quarter. Yolanda Gruwell made the motion to provide the \$100/quarter to the Librarian for supplies for the library. Sharon Hallberg seconded, motion passed. \$100/quarter - total \$400/year.

Proposed car show - will discuss at March meeting. Friends need to know their role with this project.

Dia de Los Ninos - April. Final date to be determined.

Meg shared Library Meeting Room Policy.

Meeting adjourned - 8:04 P.M.

Respectfully submitted,

Norma Plocher, Secretary