

Friends of the Yolo Branch Library of Yolo

MINUTES

October 6, 2015 Meeting

The meeting was called to order by Meg Sheldon at 6:15pm and roll was taken.

Attendees: Meg Sheldon, Yolanda Sue Gruwell, Priscilla Bolinder, Lynnel Pollock and Bonnie Weiss

Staff Present: Patty Wong, Yolo County Library

Rachel Hudson Branch Manager Yolo County Library

Others Present: Sharon Hallberg, Library Advisory Board Liaison

Doug Davis, WMB Architects

Jillian Zeidner, Technical Consultant

APPROVAL OF MINUTES:

- Minutes of August 26, 2015, Special Meeting were approved, with Approval Motion made by Priscilla Bolinder, and Second by Bonnie Weiss. Approved unanimously.
- Minutes of September 1, 2015, meeting were approved, with Approval Motion made by Yolanda Sue Gruwell, and Second by Priscilla Bolinder. Approved unanimously.
- Minutes of August 17, 2015, ANNUAL MEETING, approval was held at this time, because it was noted by Lynnel Pollock that these need to be approved by the attendees AT the annual meeting. Lynnel Pollock made a Motion to Recommend Approval, and it was seconded by Bonnie Weiss and Priscilla Bolinder. Motion was approved unanimously. These Minutes will be sent to all invitees next year (2016), as part of the Agenda process, so they will have been read and can be approved at the 2016 Annual Meeting.

TREASURER'S REPORT:

- Income for this period was \$1,070.00 (which included Memorial dollars)
- Current balance is \$9,128.14
- Priscilla stated that she believed we had 6-8 new members join in the past period
- A Financial Information and Proposed Budget handout was given by Meg Sheldon. The fiscal period for the Actual FY 2014-15 needs to be changed to show July 1, 2014-June 30, 2015 (always our actual fiscal year).
- Lynnel Pollock stated that we should also change the format to show carryover monies from the previous year each time. A suggestion was

made that the Davis and Esparto "Friends" be contacted, to see how they work this figure into their Budget Sheet. Bonnie Weiss then made a Motion, with a Second by Priscilla Bolinder, that we approve the dollar figures as presented, but not the format, and that a revised format will be presented as soon as it is available.

CORRESPONDENCE AND ANNOUNCEMENTS:

- Meg announced that the Literacy Conference will be held on 10/29 this year. Meg and Sharon went last year, and both are planning on attending this year again.
- Meg had received an e-mail from Carolyn West, who is involved with the Yolo Initiative group. We will be contacting her to keep us updated on this information for Yolo County.
- Sharon Hallberg handed out a lovely flyer about the All Friends of the Library Celebration Brunch, to be held in Winters on October 10th, from 10am-12pm. Sharon stated what a great time this is to network, but after checking, the only person available to represent us was Sharon, and she will go with the poster board Meg made up previously.

Meg has made a suggestion to change the Agenda format to delete ACTION ITEMS, as we take Action as necessary, when an item is discussed. All felt this was a good idea and will be done in the future.

Meg then handed out a Key Contacts flyer, with current contact information as we have it.

OLD BUSINESS:

- Building Planning - Doug Davis:
 - o He handed out photos of the Poster Board input from the Special Meeting.
 - o Doug Davis and Penny Hummel are working on the PROGRAM portion, and will have a chart of "Potentials" available for distribution by October.
 - o For the November meeting, he hopes to have identified the project influences and identified possible alternate sites.
 - o Regarding the Community Survey, he will incorporate these responses with the Program information for 10/22.
 - o All felt that it was not necessary to promote the Community Survey in future, but still accept any that come in, and have the later ones we received incorporated into the information Jenny prepared for us. A flyer of needs will be made and sent out via mailing for input, and we will be discussing sites when information is available.
 - o Doug also handed out a Community Advisory Group format for inputting members, as they are identified. Discussion was held as to which persons would fit which category best, and Meg and others will approach those identified.

- o A discussion was held about the need to post signage around the area to let people know what things are happening in the future, on a regular basis. This will be looked into and sites and signage identified.
 - o A discussion was held about the Community Forum meetings, and the first one will be held on Saturday, December 5th, 2015, at 10:00am. A flyer will be made and mailed - Meg Sheldon coordinating all mailings.
 - o Patty Wong gave an update on a recent meeting with School Board personnel. There seemed to be a good reception from their side and potential joint use with Cache Creek school was identified as favorable. There could even be some possible staff sharing in the future. The Child Development Center, which is no longer being used by them, is available and could even be used temporarily for a library as our site work is being completed. This would all depend on the identified new library site.
- Logo Development: Jillian and Jenny will be working together to come up with some ideas to present to us in the future. At this time, they need more library background and will be accumulating this in the near future.
 - Bulletin Board: We will try to have one on site in the near future for postings/community notification. Meg will talk with her husband about this, as he has done similar in the past.
 - Grants Committee Report: No activity has taken place recently.
 - Rachel handed out the current Teen Report and Library Report and went over the items on each.

NEW BUSINESS:

- Expanded Hours: The library staff will be checking with the community for input as to their wishes/needs for expansion of the hours. We are currently looking at a 3rd day, with a possible 4th day added in the future (this will take time, as the funds have come from cut-backs in other libraries and their services). Sunday hours of from 1-5pm were put forth, as several communities seem to like this availability---this will also be taken into consideration with the total community input.

NEXT MEETING: November 3rd, 2015, at 6:15pm at the Library. Agenda will be forthcoming, with the Conflict of Interest form a future item.

The meeting was adjourned at 7:45pm

Submitted by: Yolanda Sue Gruwell, as alternate for Norma Plocher